

WASHINGTON COUNTY CONSOLIDATED COMMUNICATIONS AGENCY



FISCAL YEAR 2014-15 Adopted Budget

June 19, 2014

Line Item Budget

Table of Contents

Fund Level Budget Summaries:

General Fund Budget Summary	2
Capital Projects Fund.....	3

General Fund Line Item Budget.....	5
------------------------------------	---

General Fund Departmental Budgets:

Administration	9
Performance Management	11
Operations	12
Logistics – Data Services Division	13
Logistics – Radio Services Division	14
Logistics – Facilities Maintenance Division	16
Logistics – Direct Bill Services Division.....	17

Fund Level Budget Summaries

GENERAL FUND SUMMARY

Account Description				Fiscal Year 2013/14			Fiscal Year 2014/15		
	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
RESOURCES									
Beginning Working Capital	2,938,036	3,177,190	3,200,219	3,865,721	3,920,958	3,920,958	3,877,521	3,877,521	3,919,814
Revenues									
Interest	17,309	19,125	22,215	18,000	21,364	25,012	17,000	17,000	17,000
9-1-1 Telephone Tax	2,708,898	2,605,085	2,591,911	2,568,000	1,918,982	2,560,982	2,530,000	2,530,000	2,530,000
Member & Associate User Fees	6,952,832	7,625,138	7,832,815	8,089,508	8,076,706	8,076,706	8,493,984	8,493,984	8,493,984
C800 Contract Revenue	428,448	437,743	431,715	467,841	469,609	469,609	467,841	467,841	480,108
Non-Member Contract Revenue	161,447	184,595	224,804	236,800	245,262	245,262	280,000	280,000	280,000
Maintenance Services	194,619	109,313	148,414	238,500	224,542	239,689	125,000	125,000	125,000
Rental Revenue	126,331	92,963	97,622	104,000	95,341	112,518	113,395	113,395	113,395
Misc Revenue	181,363	84,445	273,667	83,000	77,014	97,114	99,000	99,000	99,000
Transfers In From Other Funds	41,328	378,592	-	-	-	-	-	-	-
Total Current Revenues	10,812,575	11,536,999	11,623,163	11,805,649	11,128,821	11,826,891	12,126,220	12,126,220	12,138,487
TOTAL RESOURCES	13,750,611	14,714,189	14,823,382	15,671,370	15,049,779	15,747,849	16,003,741	16,003,741	16,058,301
EXPENDITURES / APPROPRIATIONS									
Personnel Services (92.52 FTE)									
Salaries & Wages	5,767,026	5,868,855	5,879,175	6,363,303	4,955,615	6,047,282	6,609,379	6,609,379	6,613,121
Overtime	502,800	462,666	441,001	505,150	332,150	413,182	503,650	503,650	503,650
Health Insurance	1,234,799	1,345,550	1,341,437	1,589,239	1,190,633	1,443,060	1,648,122	1,648,122	1,648,565
PERS	774,371	1,176,524	1,187,673	1,320,912	978,649	1,174,671	1,367,897	1,367,897	1,368,621
Social Security	470,555	469,925	470,278	503,376	392,316	492,436	542,227	542,227	542,512
Other Payroll Costs & Benefits	154,154	177,984	151,440	218,599	135,338	159,542	220,406	220,406	221,813
Total Personnel Services	8,903,705	9,501,504	9,471,004	10,500,579	7,984,700	9,730,174	10,891,680	10,891,680	10,898,282
Materials and Services	1,524,796	1,593,772	1,361,569	2,270,082	1,457,926	2,063,239	1,954,060	1,954,060	1,966,608
Capital Outlay	91,220	198,197	69,851	52,500	34,622	34,622	277,034	277,034	277,034
Transfers to Other Funds	53,700	220,500	-	-	-	-	250,000	250,000	250,000
TOTAL EXPENDITURES/APPROPRIAT	10,573,421	11,513,973	10,902,424	12,823,161	9,477,248	11,828,035	13,372,773	13,372,773	13,391,924
Contingency				1,489,339			1,541,489	1,541,489	1,543,787
Unappropriated Ending Fund Balance				1,624,870			1,089,479	1,089,479	1,122,590
TOTAL OTHER (Reserves)				3,114,209			2,630,968	2,630,968	2,666,377
Fiscal Year Ending Fund Balance	3,177,190	3,200,219	3,920,958			3,919,814			
TOTAL GENERAL FUND	13,750,611	14,714,192	14,823,382	15,937,370	9,477,248	15,747,849	16,003,741	16,003,741	16,058,301

CAPITAL PROJECTS FUND

Line #	Acct #	Account Description				Fiscal Year 2013/14			Fiscal Year 2014/15 Budget		
			FY 10/11 Actual	FY 11/12 Actual	FY 12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		RESOURCES									
2		Beginning Working Capital	326,029	300,442	526,392	425,268	425,192	425,192	370,153	370,153	369,703
3		Interest	1,743	1,434	2,319	1,500	1,076	1,376	1,500	1,500	1,500
4		Grant Revenue		500,000	-	-	-	-	-	-	-
5		Levy Proceeds - Wash Co	125,000	155,741	125,000	125,000	125,000	125,000	125,000	125,000	125,000
6		Intergovernmental Revenue (C800/ZC	-	-	228,727	98,730	93,688	93,688	93,690	93,690	93,690
7		Transfer From General Fund		220,500	-	-	-	-	250,000	250,000	250,000
8		Total Budget Resources	452,772	1,178,117	882,438	650,498	644,957	645,257	840,343	840,343	839,893
9											
10		EXPENDITURES / APPROPRIATIONS									
11		Materials and Services									
12		Zone Controller Lease Expense			275,554	275,554	275,554	275,554	275,554	275,554	275,554
13		Capital Replacement Funding Expense				150,000	-	-	150,000	150,000	150,000
14		Total Materials and Services	-	-	275,554	425,554	275,554	275,554	425,554	425,554	425,554
15											
16		Capital Outlay									
17		Communications Equipment	-	137,766	41,171	-	-	-	-	-	-
18		Pumpkin Ridge 48 VDC expansion site (roll forward)				-	-	-	-	-	-
19		Replace video servers at radio sites				-	-	-	-	-	-
20		Replace MSF5000s with Quantars at West End				-	-	-	-	-	-
21		to PDX	-	513,959	140,521	-	-	-	-	-	-
22		Computer Equipment	152,330	-	-	-	-	-	-	-	-
23		Total Capital Outlay	152,330	651,725	181,692	-	-	-	-	-	-
24											
25											
26		Total Expenditure Appropriations	152,330	651,725	457,246	425,554	275,554	275,554	425,554	425,554	425,554
27											
28		Contingency	-	-	-	224,944	-	-	414,789	414,789	414,339
29		Total Requirements	152,330	651,725	457,246	650,498	275,554	275,554	840,343	840,343	839,893
30											
31		---- Fiscal Year's Ending Fund Balance	300,442	526,392	425,192	-	369,403	369,703	-	-	-
32		Total Budget Requirements	452,772	1,178,117	882,438	650,498	644,957	645,257	840,343	840,343	839,893

General Fund Line Item Budget

GENERAL FUND LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		RESOURCES									
2		Beginning Working Capital	2,938,036	3,177,190	3,200,219	3,865,721	3,920,958	3,920,958	3,877,521	3,877,521	3,919,814
3		Revenues									
4		Interest	17,309	19,125	22,215	18,000	21,364	25,012	17,000	17,000	17,000
5		9-1-1 Telephone Tax	2,708,898	2,605,085	2,591,911	2,568,000	1,918,982	2,560,982	2,530,000	2,530,000	2,530,000
6		<i>First Quarter</i>	-	-	-	642,000	638,018	638,018	632,500	632,500	632,500
7		<i>Second Quarter</i>	-	-	-	642,000	642,343	642,343	632,500	632,500	632,500
8		<i>Third Quarter</i>	-	-	-	642,000	638,621	638,621	632,500	632,500	632,500
9		<i>Fourth Quarter</i>	-	-	-	642,000	642,000	642,000	632,500	632,500	632,500
10		Member & Associate User Fees	6,952,832	7,625,138	7,832,815	8,089,508	8,076,706	8,076,706	8,493,984	8,493,984	8,493,984
11		C800 Contract Revenue	428,448	437,743	431,715	467,841	469,609	469,609	467,841	467,841	480,108
12		Non-Member Contract Revenue	161,447	184,595	224,804	236,800	245,262	245,262	280,000	280,000	280,000
13		Maintenance Services	194,619	109,313	148,414	238,500	224,542	239,689	125,000	125,000	125,000
14		<i>Maintenance - Members</i>	32,286	41,837	43,632	27,500	30,454	30,900	30,000	30,000	30,000
15		<i>Maintenance - C800</i>	145,987	43,883	86,688	191,000	178,424	188,493	75,000	75,000	75,000
16		<i>Maintenance - Non-Member</i>	15,346	23,593	18,094	20,000	15,664	20,295	20,000	20,000	20,000
17		Rental Revenue	126,331	92,963	97,622	104,000	95,341	112,518	113,395	113,395	113,395
18		Misc. Income	181,363	84,445	273,667	83,000	77,014	97,114	99,000	99,000	99,000
19		Transfers In From Other Funds	41,328	378,592	-	-	-	-	-	-	-
20		Total Current Revenues	10,812,575	11,536,999	11,623,163	11,805,649	11,128,821	11,826,891	12,126,220	12,126,220	12,138,487
21		TOTAL RESOURCES	13,750,611	14,714,189	14,823,382	15,671,370	15,049,779	15,747,849	16,003,741	16,003,741	16,058,301
22											
23		EXPENDITURES / APPROPRIATIONS									
24		Personnel Services (92.52 FTE)									
25		Admin Salary & Wages	2,106,403	2,183,849	2,225,124	2,346,273	1,853,537	2,238,605	2,439,489	2,439,489	2,441,439
26		Union Wages	3,628,734	3,652,401	3,601,942	3,979,030	3,088,631	3,768,631	4,131,890	4,131,890	4,133,682
27		Vacation Payout	31,889	32,605	52,109	38,000	13,446	40,046	38,000	38,000	38,000
28		Overtime	436,984	373,763	352,326	505,150	276,882	332,760	503,650	503,650	503,650
29		Comp Time	65,816	88,903	88,675	-	55,267	80,422	-	-	-
30		Total Salaries / Wages / Overtim	6,269,826	6,331,521	6,320,176	6,868,453	5,287,765	6,460,464	7,113,029	7,113,029	7,116,771
31		PERS	774,371	1,176,524	1,187,673	1,320,912	978,649	1,174,671	1,367,897	1,367,897	1,368,621
32		FICA	470,555	469,925	470,278	503,376	392,316	492,436	542,227	542,227	542,512
33		Workers Comp.	26,739	33,083	30,987	48,446	35,579	36,213	42,297	42,297	42,313
34		Tri-Met Tax	40,125	40,201	40,185	47,789	33,686	40,493	50,835	50,835	50,861
35		Health Ins	1,234,799	1,345,550	1,341,437	1,589,239	1,190,633	1,443,060	1,648,122	1,648,122	1,648,565
36		Deferred Comp Match	41,229	44,277	49,040	45,899	40,930	50,613	50,701	50,701	52,067
37		Life/Disability Ins.	19,180	18,961	16,361	27,565	17,143	19,624	27,673	27,673	27,673
38		State Unemployment	18,481	31,862	5,267	39,300	-	3,000	39,300	39,300	39,300
39		Vehicle Allowances	8,400	9,600	9,600	9,600	8,000	9,600	9,600	9,600	9,600
40		Total Payroll Expenses & Bene	2,633,879	3,169,983	3,150,828	3,632,126	2,696,936	3,269,710	3,778,651	3,778,651	3,781,510
41		Total Personnel Services	8,903,705	9,501,504	9,471,004	10,500,579	7,984,700	9,730,174	10,891,680	10,891,680	10,898,282

GENERAL FUND LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
42		Materials and Services									
43	5300	Office Supplies	35,367	33,001	24,390	30,300	27,749	32,005	29,300	29,300	29,300
44	5301	Radio Supplies - Shop	57,372	52,205	40,035	38,500	45,200	50,600	33,800	33,800	33,800
45	5302	Training Supplies	1,803	1,462	1,246	500	235	435	500	500	500
46	5303	Uniforms	26,125	22,559	16,438	21,350	21,061	21,061	25,525	25,525	25,525
47	5313	Employment Tests	6,695	1,211	4,670	6,500	3,344	6,344	5,000	5,000	5,000
48	5315	Tuition Reimbursement	4,712	711	-	-	-	440	880	880	880
49	5323	Food	1,128	981	2,286	2,450	575	925	1,950	1,950	1,950
50	5330	Non Capital Furn & Equip	66,171	60,177	68,311	67,250	39,438	58,338	107,224	107,224	107,224
52	5340	Software Upgrades	44,875	6,984	2,204	34,600	7,710	29,310	28,350	28,350	28,350
53	5350	Fuel	44,725	41,085	33,947	42,000	39,922	47,922	44,500	44,500	44,500
54	5360	Radio Supplies - Infrastructure	147,290	100,336	83,257	250,000	207,444	235,444	152,968	152,968	152,968
55	5361	M & R Building / Facility	141,581	274,114	81,612	64,700	66,687	74,426	96,150	96,150	96,150
56	5362	M & R Tower Site Facilities	-	64,999	18,255	37,700	53,381	77,200	26,300	26,300	26,300
57	5363	M & R Vehicles	7,592	8,229	4,878	12,000	4,659	11,459	9,500	9,500	9,500
58	5364	M & R Communications	3,091	6,207	3,255	4,000	3,810	3,810	3,500	3,500	3,500
59	5365	M & R Equipment Repair	-	-	-	3,500	-	-	-	-	-
60	5367	M & R Office Equipment	13,573	15,158	12,313	20,000	8,711	11,160	16,000	16,000	16,000
61	5368	M & R Computer Equip & S/W	240,704	258,239	294,247	718,095	360,794	662,226	551,864	551,864	551,864
62	5380	Projects	-	-	-	7,690	-	-	-	-	-
63	5400	Insurance	47,935	45,733	56,502	62,500	60,350	60,350	65,000	65,000	69,688
64	5410	Legal Services	37,835	30,115	80,014	35,000	58,639	73,639	45,000	45,000	45,000
65	5412	Audit Fees	18,215	26,065	22,565	26,115	14,565	24,215	27,000	27,000	27,000
66	5413	Contract / Professional Services	117,971	113,753	118,943	324,565	105,485	179,975	240,760	240,760	240,760
67	5415	Printing	1,828	261	-	2,080	388	468	700	700	700
68	5416	Building Maintenance	41,604	43,825	43,961	45,000	37,155	44,484	46,000	46,000	50,100
69	5430	Telephone	101,968	79,582	73,873	91,150	60,556	72,753	86,100	86,100	86,100
70	5431	Admin Telephone	37,684	38,426	22,297	36,000	18,039	20,201	24,100	24,100	24,100
71	5432	Heat/Energy	15,350	13,379	4,451	14,000	7,718	9,518	6,000	6,000	6,000
72	5433	Electricity	126,093	129,251	127,392	124,000	97,727	119,727	123,000	123,000	123,000
73	5434	Water/Sewer	6,944	7,265	7,912	6,500	5,625	6,825	8,100	8,100	8,100
74	5436	Garbage	2,920	2,237	2,455	2,500	1,873	2,287	2,500	2,500	2,500
75	5445	Tower Site Lease Expenses	41,636	51,097	32,933	45,000	35,506	43,706	47,250	47,250	47,250
76	5461	Training	11,225	15,304	9,167	30,063	12,326	21,076	28,599	28,599	30,699
77	5462	Travel and Per Diem	22,439	21,888	21,339	29,890	19,615	25,015	33,300	33,300	33,300
78	5472	Employee Recognition & Awards	6,517	3,979	4,446	4,650	5,360	5,810	4,650	4,650	5,650
79	5481	Community Education	518	1,955	2,059	3,500	1,551	3,051	3,500	3,500	3,500
80	5499	Rebanding Expense	19,141	-	-	-	-	-	-	-	-
81	5500	Dues & Subscriptions	13,726	12,607	13,839	14,609	15,281	15,381	17,065	17,065	17,725
82	5570	Business Expense	6,332	5,999	20,402	6,625	5,850	7,060	6,825	6,825	6,825
83	5571	Retreat Expense	971	1,101	1,290	2,000	1,659	1,859	1,800	1,800	1,800
84	5572	Advertising/Public Notices	3,140	2,292	4,385	3,200	1,942	2,738	3,500	3,500	3,500
85		Total Material and Services	1,524,796	1,593,772	1,361,569	2,270,082	1,457,926	2,063,239	1,954,060	1,954,060	1,966,608

GENERAL FUND LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15				
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget
86		Capital Outlay								
87		Facilities Improve (Offices/Tower H	-	16,279	-	-	-	-	-	-
88		Vehicles	-	-	33,441	-	-	-	-	-
89		Office Furniture & Equip (new pod)	65,229	83,827	-	-	-	-	-	-
90		Communications Equipment	18,646	98,091	21,173	52,500	34,622	34,622	74,000	74,000
91		Computer Equipment	7,345	-	15,237	-	-	-	203,034	203,034
92		Total Capital Outlay	91,220	198,197	69,851	52,500	34,622	34,622	277,034	277,034
93										
94		Transfers to Other Funds								
95		Capital Equipment Replacement Fu	-	220,500	-	-	-	-	250,000	250,000
96		System Upgrade Fund	53,700	-	-	-	-	-	-	-
97		Total Transfers to Other Funds	53,700	220,500	-	-	-	-	250,000	250,000
98										
99		TOTAL EXPENDITURES/APPROPRIATIO	10,573,421	11,513,973	10,902,424	12,823,161	9,477,248	11,828,035	13,372,773	13,372,773
100										
101		OTHER (Reserves)								
102		Contingency (12% of Operating Expense)				1,489,339			1,541,489	1,541,489
103		Unappropriated Ending Fund Balance				1,624,870			1,089,479	1,089,479
104		TOTAL OTHER (Reserves)				3,114,209			2,630,968	2,630,968
105										
106		Fiscal Year Ending Fund Balance	3,177,190	3,200,219	3,920,958			3,919,814		
107										
108		TOTAL GENERAL FUND	13,750,611	14,714,192	14,823,382	15,937,370	9,477,248	15,747,849	16,003,741	16,003,741

General Fund Departmental Budgets

ADMINISTRATION - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Personnel Services (5.07 FTE)									
2	5001	Admin Salary & Wages	293,172	310,955	297,871	333,903	298,143	351,273	482,711	482,711	478,555
3	5015	Vacation Payout	-	-	10,478	-	2,018	2,018	-	-	-
4	5120	Overtime	22	-	-	150	33	33	150	150	150
5	5121	Comp Time	1,873	738	394	-	231	250	-	-	-
6	5201	PERS	36,221	60,601	57,650	63,678	54,425	63,625	92,145	92,145	91,341
7	5203	FICA	22,442	22,315	21,843	24,257	20,966	25,258	35,014	35,014	34,696
8	5206	Workers Comp.	7,115	789	741	1,848	1,375	1,425	1,457	1,457	1,444
9	5207	Tri-Met Tax	856	657	548	2,394	673	788	3,451	3,451	3,421
10	5210	Health Ins	42,049	39,842	48,893	58,210	48,504	58,253	77,685	77,685	77,799
11	5230	Deferred Comp Match	2,662	3,430	3,650	3,654	4,757	5,817	4,927	4,927	4,886
12	5240	Life/Disability Ins.	985	926	874	1,192	856	1,011	1,490	1,490	1,490
13	5250	State Unemployment	18,481	31,862	5,267	39,300		3,000	39,300	39,300	39,300
14	5295	Vehicle Allowances	3,200	4,800	4,800	4,800	4,000	4,800	7,200	7,200	7,200
15		Total Personnel Services	429,078	476,915	453,009	533,386	435,981	517,551	745,530	745,530	740,282
16											
17		Materials and Services									
18	5300	Office Supplies	16,014	11,546	11,445	14,000	10,612	12,812	13,500	13,500	13,500
19	5303	Uniforms	1,645	1,000	125	-	-	-	875	875	875
20	5313	Employment Tests	6,695	1,211	4,670	6,500	3,344	6,344	5,000	5,000	5,000
21	5315	Tuition Reimbursement	430	-	-	-	-	-	-	-	-
22	5323	Food	323	172	351	1,000	33	33	500	500	500
23	5330	Non Capital Furn & Equip	7,436	7,082	428	1,500	8,044	8,044	800	800	800
24	5340	Software Upgrades	4,500	500	-	1,000	-	-	500	500	500
25	5361	M & R Building / Facility	64,110	-	-	-	-	-	-	-	-
26	5367	M & R Office Equipment	13,573	14,298	12,313	14,000	8,711	10,160	13,000	13,000	13,000
27	5368	M & R Computer Equip & S/W	6,489	6,789	7,103	8,460	7,433	8,033	8,950	8,950	8,950
28	5400	Insurance	47,935	45,733	56,502	62,500	60,350	60,350	65,000	65,000	69,688
29	5410	Legal Services	37,835	30,115	80,014	35,000	58,639	73,639	45,000	45,000	45,000
30	5412	Audit Fees	18,215	26,065	22,565	26,115	14,565	24,215	27,000	27,000	27,000
31	5413	Contract / Professional Service	71,385	51,286	37,394	140,000	22,589	43,921	70,000	70,000	70,000
32	5415	Printing	1,591	261	-	1,200	388	388	500	500	500
33	5416	Building Maintenance	41,604	-	-	-	-	-	-	-	-
34	5430	Telephone	789	1,026	910	1,150	849	1,046	1,100	1,100	1,100
35	5431	Admin Telephone	7,412	9,036	7,121	11,000	6,749	8,431	11,000	11,000	11,000
36	5432	Heat/Energy	15,350	-	-	-	-	-	-	-	-
37	5433	Electricity	77,347	-	-	-	-	-	-	-	-
38	5434	Water/Sewer	5,874	-	-	-	-	-	-	-	-
39	5436	Garbage	2,920	-	-	-	-	-	-	-	-
40	5445	Tower Site Lease Expenses	1	-	-	-	-	-	-	-	-
41	5461	Training	934	2,643	2,941	3,240	3,328	2,478	7,310	7,310	7,310
42	5462	Travel and Per Diem	1,276	3,093	1,811	5,800	4,289	5,089	12,400	12,400	12,400
43	5472	Employee Recognition & Awar	6,267	3,834	4,326	4,400	5,302	5,652	4,400	4,400	5,400
44	5481	Community Education	518	1,955	2,059	3,500	1,551	3,051	3,500	3,500	3,500

ADMINISTRATION - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
45	5500	Dues & Subscriptions	10,968	10,821	11,409	11,424	12,251	12,351	13,775	13,775	14,435
46	5570	Business Expense	6,170	5,836	20,222	6,200	5,596	6,706	6,500	6,500	6,500
47	5571	Retreat Expense	835	1,101	999	1,200	1,249	1,249	1,200	1,200	1,200
48	5572	Advertising/Public Notices	3,140	2,292	4,385	3,200	1,942	2,738	3,500	3,500	3,500
49		Total Material and Services	479,581	237,695	289,093	362,389	237,812	296,728	315,310	315,310	321,658
50											
51		Capital Outlay									
52	5630	Office Furniture & Equip (new)	12,387	-	-	-	-	-	-	-	-
53		Total Capital Outlay	12,387	-	-	-	-	-	-	-	-
54											
55		Total Administration Department	921,046	714,610	742,102	895,775	673,793	814,279	1,060,840	1,060,840	1,061,940

PERFORMANCE MANAGEMENT - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Personnel Services (4.5 FTE)									
2	5001	Admin Salary & Wages	265,127	289,409	296,396	317,098	275,766	343,703	330,219	330,219	335,593
3	5015	Vacation Payout	-	-	5,314	-	368	368	-	-	-
4	5120	Overtime	2,315	1,504	859	3,000	757	1,135	1,500	1,500	1,500
5	5121	Comp Time	1,737	662	160	-	202	250	-	-	-
6	5201	PERS	33,994	55,153	57,568	61,907	53,541	66,763	64,153	64,153	65,192
7	5203	FICA	20,066	21,790	22,490	24,487	20,640	26,427	25,378	25,378	25,789
8	5206	Workers Comp.	1,073	705	850	1,974	1,472	1,572	1,002	1,002	1,019
9	5207	Tri-Met Tax	1,186	1,534	1,608	2,493	1,578	1,978	2,373	2,373	2,411
10	5210	Health Ins	45,351	51,970	60,467	73,365	61,853	77,080	76,901	76,901	75,719
11	5230	Deferred Comp Match	1,898	1,931	1,982	2,081	1,844	2,343	2,344	2,344	3,144
12	5240	Life/Disability Ins.	753	860	855	1,192	782	867	1,270	1,270	1,270
13	5295	Vehicle Allowances	700	-	-	-	-	-	-	-	-
14		Total Personnel Services	374,200	425,518	448,549	487,597	418,800	522,484	505,139	505,139	511,637
15											
16		Materials and Services									
17	5300	Office Supplies	1,849	1,936	1,946	1,800	2,163	2,343	2,100	2,100	2,100
18	5302	Training Supplies	1,803	1,462	1,246	500	235	435	500	500	500
19	5303	Uniforms	666	1,200	250	250	250	250	800	800	800
20	5323	Food	69	172	1,453	300	112	262	300	300	300
21	5330	Non Capital Furn & Equip	6,374	4,596	-	1,100	3,571	3,971	1,800	1,800	1,800
22	5340	Software Upgrades	-	-	995	300	300	300	8,350	8,350	8,350
23	5368	M & R Computer Equip & S/W	999	999	1,248	1,300	1,248	1,248	1,500	1,500	1,500
24	5413	Contract / Professional Service	11,830	12,430	9,000	16,480	13,742	13,742	19,800	19,800	19,800
25	5431	Admin Telephone	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
26	5461	Training	6,125	10,509	2,300	11,043	4,061	6,661	9,789	9,789	9,789
27	5462	Travel and Per Diem	3,356	4,076	5,545	5,050	1,096	2,096	6,900	6,900	6,900
28	5500	Dues & Subscriptions	580	791	829	850	1,073	1,073	1,120	1,120	1,120
29		Total Material and Services	34,851	39,371	26,012	40,173	29,050	33,580	54,159	54,159	54,159
30											
31		Capital Outlay									
32		Total Capital Outlay	-	-	-	-	-	-	-	-	-
33											
34		Total Performance Mgmt Dep	409,051	464,889	474,561	527,770	447,851	556,064	559,298	559,298	565,796

OPERATIONS - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Personnel Services (71.0 FTE)									
2	5001	Admin Salary & Wages	596,883	609,505	624,735	636,501	468,521	564,521	648,787	648,787	649,520
3	5002	Union Wages	3,628,734	3,652,401	3,601,942	3,979,030	3,088,631	3,768,631	4,131,890	4,131,890	4,133,682
4	5015	Vacation Payout	28,369	32,605	30,918	38,000	11,060	37,660	38,000	38,000	38,000
5	5120	Overtime	419,314	350,925	331,487	480,000	262,944	314,944	480,000	480,000	480,000
6	5121	Comp Time	57,316	83,132	83,045	-	51,840	76,240	-	-	-
7	5201	PERS	590,524	877,474	882,023	992,828	716,397	858,397	1,024,766	1,024,766	1,025,255
8	5203	FICA	354,966	351,103	347,988	372,459	288,542	364,293	405,351	405,351	405,543
9	5206	Workers Comp.	12,014	12,709	13,608	29,133	21,780	22,180	15,988	15,988	15,999
10	5207	Tri-Met Tax	32,932	32,646	32,233	33,662	26,858	32,226	37,866	37,866	37,884
11	5210	Health Ins	964,810	1,057,051	1,019,318	1,218,487	908,037	1,100,037	1,262,513	1,262,513	1,256,698
12	5230	Deferred Comp Match	31,082	33,209	37,521	33,969	29,925	37,125	37,758	37,758	38,364
13	5240	Life/Disability Ins.	14,463	14,034	11,563	21,158	13,089	15,201	21,158	21,158	21,158
14	5295	Vehicle Allowances	2,300	2,400	2,400	2,400	2,000	2,400	2,400	2,400	2,400
15		Total Personnel Services	6,733,707	7,109,194	7,018,781	7,837,627	5,889,625	7,193,856	8,106,477	8,106,477	8,104,503
16											
17		Materials and Services									
18	5300	Office Supplies	9,322	8,331	6,294	9,500	6,049	7,449	8,000	8,000	8,000
19	5303	Uniforms	21,138	16,799	14,313	18,300	18,099	18,099	20,550	20,550	20,550
20	5315	Tuition Reimbursement	2,282	711	-	-	-	440	880	880	880
21	5323	Food	452	585	482	1,000	430	630	1,000	1,000	1,000
22	5330	Non Capital Furn & Equip	10,850	5,036	4,082	4,700	2,019	3,919	3,200	3,200	3,200
23	5340	Software Upgrades	70	89	853	2,500	-	-	1,000	1,000	1,000
24	5364	M & R Communications	3,091	6,207	3,255	4,000	3,810	3,810	3,500	3,500	3,500
25	5367	M & R Office Equipment	-	860	-	6,000	-	1,000	3,000	3,000	3,000
26	5368	M & R Computer Equip & S/V	8,510	8,550	7,920	8,700	8,370	8,370	9,000	9,000	9,000
27	5413	Contract / Professional Serv	9,000	480	-	2,000	250	1,250	2,000	2,000	2,000
28	5415	Printing	79	-	-	300	-	80	100	100	100
29	5430	Telephone	101,179	78,556	72,963	90,000	59,707	71,707	85,000	85,000	85,000
30	5431	Admin Telephone	4,816	4,588	4,580	5,000	3,686	3,886	4,500	4,500	4,500
31	5461	Training	3,508	1,019	2,767	3,425	3,022	3,522	4,055	4,055	6,155
32	5462	Travel and Per Diem	6,893	3,715	3,187	6,400	4,898	5,498	5,500	5,500	5,500
33	5472	Employee Recognition & Awa	250	145	120	250	58	158	250	250	250
34	5500	Dues & Subscriptions	1,378	951	1,071	1,295	1,397	1,397	970	970	970
35	5570	Business Expense	37	125	155	275	182	232	175	175	175
36	5571	Retreat Expense	136	-	291	800	410	610	600	600	600
37		Total Material and Services	182,991	136,747	122,333	164,445	112,389	132,059	153,280	153,280	155,380
38											
39		Capital Outlay									
40	5630	Office Furniture & Equip (new)	52,842	76,379	-	-	-	-	-	-	-
41		Total Capital Outlay	52,842	76,379	-	-	-	-	-	-	-
42											
43		Total Ops Department	6,969,540	7,322,320	7,141,114	8,002,072	6,002,014	7,325,916	8,259,757	8,259,757	8,259,883

DATA SERVICES - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Personnel Services (5.0 FTE)									
2	5001	Admin Salary & Wages	337,877	350,689	363,014	390,332	258,080	310,080	407,943	407,943	407,943
3	5015	Vacation Payout	-	-	3,135	-	-	-	-	-	-
4	5120	Overtime	1,729	1,921	1,332	3,000	800	1,300	3,000	3,000	3,000
5	5121	Comp Time	1,183	869	127	-	-	250	-	-	-
6	5201	PERS	40,017	67,986	67,520	76,071	48,092	58,092	79,475	79,475	79,475
7	5203	FICA	25,957	26,686	27,994	30,090	19,600	23,840	31,438	31,438	31,438
8	5206	Workers Comp.	1,612	1,147	1,096	4,211	2,994	3,018	1,240	1,240	1,240
9	5207	Tri-Met Tax	1,391	1,457	1,513	3,016	884	1,068	2,937	2,937	2,937
10	5210	Health Ins	73,188	81,250	83,473	98,547	59,884	71,924	102,367	102,367	106,108
11	5230	Deferred Comp Match	2,306	2,122	2,097	2,316	1,270	1,534	1,637	1,637	1,637
12	5240	Life/Disability Ins.	1,181	1,100	1,080	1,490	746	882	1,490	1,490	1,490
13		Total Personnel Services	486,441	535,227	552,381	609,074	392,349	471,987	631,527	631,527	635,268
14											
15		Materials and Services									
16	5300	Office Supplies	698	232	411	500	102	202	500	500	500
17	5303	Uniforms	1,025	1,409	-	1,000	750	750	1,375	1,375	1,375
18	5323	Food	110	-	-	-	-	-	-	-	-
19	5330	Non Capital Furn & Equip	21,981	25,320	8,545	19,950	8,833	11,833	51,574	51,574	51,574
20	5340	Software Upgrades	40,305	3,007	356	1,800	704	1,304	500	500	500
21	5368	M & R Computer Equip & S/	213,021	228,549	271,105	576,807	229,477	530,309	441,514	441,514	441,514
22	5413	Contract / Professional Serv	25,756	9,257	27,454	45,685	26,945	34,545	44,460	44,460	44,460
23	5415	Printing	79	-	-	500	-	-	-	-	-
24	5431	Admin Telephone	22,219	21,570	4,948	14,500	1,949	2,149	3,000	3,000	3,000
25	5461	Training	380	534	380	2,605	900	1,150	3,745	3,745	3,745
26	5462	Travel and Per Diem	6,444	1,660	2,467	4,000	4,826	5,326	7,000	7,000	7,000
27	5500	Dues & Subscriptions	160	-	20	340	-	-	500	500	500
28	5570	Business Expense	82	-	-	-	-	-	-	-	-
29		Total Material and Services	332,260	291,538	315,686	667,687	274,485	587,567	554,168	554,168	554,168
30											
31		Capital Outlay									
32	5660	Computer Equipment (F5 Net	7,345	-	15,237	-	-	-	203,034	203,034	203,034
33		Total Capital Outlay	7,345	-	15,237	-	-	-	203,034	203,034	203,034
34											
35		Total Data Services Departm	826,046	826,765	883,304	1,276,761	666,834	1,059,554	1,388,729	1,388,729	1,392,470

RADIO SERVICES - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Personnel Services (6.95 FTE)									
2	5001	Admin Salary & Wages	613,344	623,291	643,108	668,439	553,028	669,028	569,828	569,828	569,828
3	5015	Vacation Payout	3,520	-	2,264	-	-	-	-	-	-
4	5120	Overtime	13,604	19,413	18,648	19,000	12,349	15,349	19,000	19,000	19,000
5	5121	Comp Time	3,707	3,502	4,949	-	2,995	3,432	-	-	-
6	5201	PERS	73,615	115,310	122,912	126,428	106,195	127,795	107,358	107,358	107,358
7	5203	FICA	47,124	48,031	49,963	52,083	42,569	52,617	45,046	45,046	45,046
8	5206	Workers Comp.	4,925	17,733	14,692	11,280	7,958	8,018	22,611	22,611	22,611
9	5207	Tri-Met Tax	3,760	3,907	4,283	6,224	3,693	4,433	4,208	4,208	4,208
10	5210	Health Ins	109,401	115,437	129,286	140,630	112,355	135,767	128,656	128,656	132,241
11	5230	Deferred Comp Match	3,281	3,585	3,790	3,879	3,134	3,794	4,035	4,035	4,036
12	5240	Life/Disability Ins.	1,798	2,041	1,989	2,533	1,670	1,664	2,265	2,265	2,265
13	5295	Vehicle Allowances	2,200	2,400	2,400	2,400	2,000	2,400	-	-	-
14		Total Personnel Services	880,279	954,650	998,284	1,032,896	847,945	1,024,296	903,007	903,007	906,592
15											
16		Materials and Services									
17	5300	Office Supplies	2,533	1,166	1,215	2,000	4,715	5,315	2,000	2,000	2,000
18	5301	Radio Supplies - Shop	11,106	5,135	2,330	6,500	6,637	7,637	5,800	5,800	5,800
19	5303	Uniforms	1,651	2,151	1,750	1,800	1,962	1,962	1,925	1,925	1,925
20	5315	Tuition Reimbursement	2,000	-	-	-	-	-	-	-	-
21	5323	Food	174	52	-	150	-	-	150	150	150
22	5330	Non Capital Furn & Equip	19,530	17,299	49,267	30,700	16,970	28,570	41,400	41,400	41,400
23	5340	Software Upgrades	-	3,388	-	29,000	6,707	27,707	18,000	18,000	18,000
24	5350	Fuel	44,725	10,158	12,066	14,000	8,404	10,404	13,500	13,500	13,500
25	5360	Radio Supplies - Infrastructur	26,504	69,455	53,207	55,000	44,156	52,156	52,000	52,000	52,000
26	5361	M & R Building / Facility	77,471	-	-	-	-	-	-	-	-
27	5363	M & R Vehicles	7,592	8,229	4,878	12,000	4,659	11,459	9,500	9,500	9,500
28	5368	M & R Computer Equip & S/M	11,685	13,352	6,871	122,828	114,266	114,266	90,900	90,900	90,900
29	5413	Contract / Professional Servic	-	7,324	10,495	38,500	6,832	10,262	22,000	22,000	22,000
30	5415	Printing	79	-	-	80	-	-	100	100	100
31	5431	Admin Telephone	2,037	2,032	4,448	4,300	4,455	4,535	4,400	4,400	4,400
32	5433	Electricity	48,746	-	-	-	-	-	-	-	-
33	5434	Water/Sewer	1,070	-	-	-	-	-	-	-	-
34	5445	Tower Site Lease Expenses	41,635	-	-	-	-	-	-	-	-
35	5461	Training	278	599	779	9,750	1,014	7,264	3,700	3,700	3,700
36	5462	Travel and Per Diem	4,470	9,344	8,329	8,640	4,506	7,006	1,500	1,500	1,500
37	5499	Rebanding Expense	19,141	-	-	-	-	-	-	-	-
38	5500	Dues & Subscriptions	640	44	510	700	560	560	700	700	700
39	5570	Business Expense	43	38	25	150	71	121	150	150	150
40		Total Material and Services	323,110	149,766	156,170	336,098	225,912	289,222	267,725	267,725	267,725
41											

RADIO SERVICES - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15				
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget
42		Capital Outlay								
43	5615	Vehicles	-	-	22,661	-	-	-	-	-
44	5650	Communications Equipment	18,646	98,091	21,173	52,500	34,622	34,622	74,000	74,000
45		<i>General Dynamics Service Monitor</i>	-	-	-	33,000	34,622	34,622	34,000	34,000
46		<i>Round Top 48 VDC system upgrade</i>	-	-	-	-	-	-	40,000	40,000
47		<i>Upgrade MOSCAD alarms system</i>	-	-	-	19,500	-	-	-	-
48		Total Capital Outlay	18,646	98,091	43,834	52,500	34,622	34,622	74,000	74,000
49										
50		Total Radio Services Department	1,222,035	1,202,507	1,198,288	1,421,494	1,108,478	1,348,140	1,244,732	1,244,732

FACILITIES - LINE ITEM

Line #	Account #	Account Description	Fiscal Year 2013/14			Fiscal Year 2014/15					
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Materials and Services									
2	5300	Office Supplies	-	27	86	500	85	105	500	500	500
3	5330	Non Capital Furn & Equip	-	844	5,989	9,300	-	2,000	8,450	8,450	8,450
4	5350	Fuel	-	30,927	21,881	28,000	31,518	37,518	31,000	31,000	31,000
5	5361	M & R Building / Facility	-	274,114	81,612	64,700	66,687	74,426	96,150	96,150	96,150
6	5362	M & R Tower Site Facilities	-	64,999	18,255	37,700	53,381	77,200	26,300	26,300	26,300
7	5365	M & R Equipment Repair	-	-	-	3,500	-	-	-	-	-
8	5413	Contract / Professional Services	-	32,976	34,600	81,900	35,128	76,256	82,500	82,500	82,500
9	5416	Building Maintenance	-	43,825	43,961	45,000	37,155	44,484	46,000	46,000	50,100
10	5432	Heat/Energy	-	13,379	4,451	14,000	7,718	9,518	6,000	6,000	6,000
11	5433	Electricity	-	129,251	127,392	124,000	97,727	119,727	123,000	123,000	123,000
12	5434	Water/Sewer	-	7,265	7,912	6,500	5,625	6,825	8,100	8,100	8,100
13	5436	Garbage	-	2,237	2,455	2,500	1,873	2,287	2,500	2,500	2,500
14	5445	Tower Site Lease Expenses	-	51,097	32,933	45,000	35,506	43,706	47,250	47,250	47,250
15		Total Material and Services	-	650,941	381,527	462,600	372,403	494,052	477,750	477,750	481,850
16											
17		Capital Outlay									
18	5610	Facilities Improve (Offices/Tower)	-	16,279	-	-	-	-	-	-	-
19	5615	Vehicles	-	-	10,780	-	-	-	-	-	-
20	5630	Office Furniture & Equip (new pod)	-	7,448	-	-	-	-	-	-	-
21		Total Capital Outlay	-	23,727	10,780	-	-	-	-	-	-
22											
23		Total Facilities Department	-	674,668	392,307	462,600	372,403	494,052	477,750	477,750	481,850

DIRECT BILL SERVICES - LINE ITEM

Line #	Account #	Account Description				Fiscal Year 2013/14			Fiscal Year 2014/15		
			FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	Adopted Budget	Actual to 4/30/14	Projected to 6/30/14	Proposed Budget	Approved Budget	Adopted Budget
1		Materials and Services									
2	5300	Office Supplies	4,951	9,763	2,993	2,000	4,023	3,779	2,700	2,700	2,700
3	5301	Radio Supplies - Shop	46,266	47,070	37,705	32,000	38,564	42,964	28,000	28,000	28,000
4	5360	Radio Supplies - Infrastructure	120,786	30,881	30,050	195,000	163,288	183,288	100,968	100,968	100,968
5	5380	Projects	-	-	-	7,690	-	-	-	-	-
6		Total Material and Services	172,003	87,714	70,748	236,690	205,875	230,031	131,668	131,668	131,668
7											
8		Total Direct Bill Services	172,003	87,714	70,748	236,690	205,875	230,031	131,668	131,668	131,668